

# Level 3 Certificate in Managing Sports Volunteers

Course	Day	Date	Time
One	Monday	12 <sup>th</sup> October 2009	1000-1600
	Tuesday	3 <sup>rd</sup> November 2009	1000-1600
	Tuesday	1 <sup>st</sup> December 2009	1000-1600
	Tuesday	5 <sup>th</sup> January 2010	1000-1600
	Tuesday	2 <sup>nd</sup> February 2010	1000-1600
	Tuesday	2 <sup>nd</sup> March 2010	1000-1600
	Tuesday	13 <sup>th</sup> April 2010	1000-1600
	Tuesday	4 <sup>th</sup> May 2010	1000-1600

## Course Fee

External Candidates: £ 925  
 Candidates 16 – 18 years old: £ 750

## Minimum Age

16

## Who is it for? / Course Pre-requisites

Candidates are required to be a minimum of 16 years of age and have experience in working with volunteers or as a volunteer prior to attending the learning programme. While not exclusive, the qualification's primary target group is people working with volunteers in a paid/ professional capacity or volunteers in a more senior role, for example: NGB Volunteer Managers; CSP Partnership Managers; Local Authority Sports Development Officers; FE/HE Volunteer Managers and Tutors

## Course Aims

The Level 3 Certificate in Managing Sports Volunteers has been developed to provide learners with an opportunity to develop both the practical and theoretical aspects of the principles of managing volunteers in a sporting context.

## Course Content

**Managing Yourself** – Managing Time/ Managing Change/ CPD/ Influencing/ Leadership

**Managing People** - Developing Sports Volunteers/ Managing Challenges/ Working Together

**Managing Resources to Support Sports Volunteers** – Evaluation/ Finance/ Policy Matters

**Managing A Community of Volunteers** – Diversity/ Investing in Volunteers/ Strategic Involvement

## **Course Exam/Certificate?**

You must, in order to gain a certificate:

- Attend all course hours
- Successfully complete all the assessed components

## **Duration**

60 hours

## **Course Venue**

Carnegie Stand, Headingley Carnegie Stadium, St Michael's Lane, Headingley, Leeds, LS6 3BR

**To apply**, please download the Sports Coaching Application Form from the website and send with full payment to:

Carnegie Coach Education  
Leeds Metropolitan University  
University Sport  
G10b Carnegie Annexe  
Headingley Campus  
Leeds, LS6 3QS  
Email: [coacheducation@leedsmet.ac.uk](mailto:coacheducation@leedsmet.ac.uk)

Cheques must be made payable to **LEEDS METROPOLITAN UNIVERSITY**

For more information about the L3CMSV, please visit: [www.runningsports.org](http://www.runningsports.org)